

For Office Use Only	
Possible Work Locations	Possible Positions



For Office Use Only			
Rate		Work Location	
Date		Position	

APPLICATION FOR EMPLOYMENT

(Please Print Clearly)

PERSONAL

Date: _____

Name: _____ Social Security No: _____
Last First Middle

Present Address: _____ Telephone No: _____
No. Street City State Zip

Are you legally eligible for employment in the U.S.A.? Yes _____ No _____ (If yes, verification will be required upon employment)

Are you of legal age to work? _____

Position(s) Applied For: _____

Were you previously employed by us? _____ If yes, when? _____

If your application is considered favorable, on what date will you be available for work? _____

Are there any other experiences, skills, or qualifications which will be of special benefit in the job which you are applying?
 (Application should not list any information that Federal and / or State law precludes in the pre-employment stage.)

Record of Education

School	Name and Address of School	Course of Study	Check last year Completed				Did you Graduate? í Yes í No	List Diploma or Degree
			5	6	7	8		
Elementary		X					X	
High School							í Yes í No	
College							í Yes í No	
Other(Specify)							í Yes í No	



MACK INDUSTRIES, INC.

Authorization for Information Release

I, _____

Social Security Number: _____

Hereby authorize and permit the release to any authorized representative of **MACK INDUSTRIES, INC.** (or any of its sister companies), any and all records in your possession pertaining to me, including but not limited to the following: credit information and records, bank account records, criminal and arrest records, medical records, employment information (including wages and benefits), driving and accident records.

A photographic copy of this authorization shall serve as if it were an original.

(Signature of Prospective Employee)

(Date)

For Driving Position:

Drivers License No: _____

Date of Birth: _____

(Witness Signature)

(Date)

(Witness Print)

To Applicant READ THIS INTRODUCTION CAREFULLY BEFORE ANSWERING ANY QUESTIONS IN THIS BLOCKED OFF AREA. The Civil Rights Act of 1964 prohibits discrimination in employment because of race, color, religion, sex or national origin. Federal Law also prohibits other types of discrimination such as age, citizenship, disability, veteran status, attainment of benefits, and participation in union activities. The laws of most states and many localities also prohibit some or all of the above types of discrimination as well as some additional types including, but not limited to, discrimination based upon ancestry, marital status, parental status, sexual orientation, or source of income. The Fair Credit Reporting Act imposes restrictions with respect to credit data.

DO NOT ANSWER ANY QUESTION CONTAINED IN THIS BLOCKED-OFF AREA UNLESS THE EMPLOYER HAS CHECKED THE BOX NEXT TO THE QUESTION, thereby indicating that for the position for which you are applying the requested information is needed for a legally permissible reason, including, without limitation, national security requirements, affirmative action, a bona fide occupational qualification or business necessity.

Previous Address: _____
No. Street City State Zip

Are you over the age of eighteen? _____ If no, hire is subject to verification that you are of minimum legal age.

Sex: M _____ F _____ Height: _____ ft _____ in Weight: _____ Lbs

Are you a citizen of the U.S.A.? _____

Were you in U.S. Armed Forces? Yes _____ No _____ If yes, what branch? _____

Did you receive any training in the U.S. Armed Forces that is relevant to the position applied for? (If yes, describe.)

Are you a Vietnam Veteran? _____

Are you eligible to be bonded? _____

Have you ever been convicted of a crime, excluding misdemeanors and summary offenses, in the past seven years which has not been annulled or expunged by a court? _____ If yes, describe in full:

Conviction of a crime will not be an absolute bar to employment.

You have been given a written job description listing the essential job functions of the position(s) of which you have applied. Please review the job description(s) and answer the following question. Are you able to perform each of the essential job functions listed for each position for which you have applied? _____ If no, list the function(s) you are unable to perform and explain why you are unable to perform them.

Employer may list other bona fide occupational questions on lines below:

List below present and past employment, beginning with your most recent:

Name and Address of Company and Type of Business	From		To		Weekly Starting Salary	Weekly Last Salary	Reason for Leaving	Name of Supervisor
	Mo.	Yr.	Mo.	Yr.				
	Describe the work you did:							
Telephone:								

Name and Address of Company and Type of Business	From		To		Weekly Starting Salary	Weekly Last Salary	Reason for Leaving	Name of Supervisor
	Mo.	Yr.	Mo.	Yr.				
	Describe the work you did:							
Telephone:								

Name and Address of Company and Type of Business	From		To		Weekly Starting Salary	Weekly Last Salary	Reason for Leaving	Name of Supervisor
	Mo.	Yr.	Mo.	Yr.				
	Describe the work you did:							
Telephone:								

Name and Address of Company and Type of Business	From		To		Weekly Starting Salary	Weekly Last Salary	Reason for Leaving	Name of Supervisor
	Mo.	Yr.	Mo.	Yr.				
	Describe the work you did:							
Telephone:								

I hereby give permission to contact the employers listed above concerning my prior work experience.

Signed: _____

If there is a particular employer(s), you do not wish us to contact, please indicate which one(s).

PERSONAL REFERENCES (Not Former Employers)

Name and Occupation	Address	Phone Number

PLEASE READ AND SIGN BELOW

The facts set forth in my application for employment are true and complete. I understand that if employed, any false statement on this application may result in my dismissal. I further understand that this application is not and is not intended to be a contract of employment, nor does this application obligate the employer in any way if the employer decides to employ me. I understand and agree that my employment is at-will and can be terminated by either party with or without notice, at any time, for any reason or no reason. No one other than an officer of the Company has any authority to enter in to any agreement for employment for any specified period of time or to make any agreement contrary to the foregoing and then only in writing signed by an officer.
